

SULLY COUNTY BOARD OF COMMISSIONERS
DECEMBER 29, 2015

The Board of Sully County Commissioners held their year-end meeting on Dec 29, 2015 at 8:30 am. Chmn Bill Floyd called the mtg to order. Other members present: Jerry Richards, Judy Pullman, Joe Fanger & Beverly Zebroski. Absent: None. States Attorney Emily Sovell was also present as well as Curt Olson, Bill Stahl & Janet Schmahl.

STATES ATTORNEY: States Attny Sovell discussed several legal matters with the Bd.

EXECUTIVE SESSION: Motion by Richards, seconded by Fanger to go into Executive Session. Unanimous vote aye. Motion by Richards, seconded by Pullman to come out of Executive Session SDCL 1-25-2(3). Unanimous vote aye.

WEBSITE: Motion by Zebroski, seconded by Pullman to adopt sullycounty.net as the official website. Roll Call vote: Floyd-nay, Zebroski-aye, Fanger-nay, Pullman-aye, Richards-aye. Motion passed 3-2. Motion by Fanger, seconded by Zebroski to have Curt Olson & Factor360 perform training with all offices, especially Planning & Zoning's & Auditor's, so each office can update their information on the website. Unanimous vote aye.

PENALTY ORDINANCE: Motion by Richards, seconded by Zebroski to approve Penalty Ordinance. Unanimous vote aye. First reading was held.

BUILDING PERMIT VIOLATIONS: A final letter will be served by Sheriff Stahl to three people who have not applied for building permits.

NUISANCE PROPERTY: Dick Hyde met with the Bd to discuss his property.

BUILDING CODES: Janet Schmahl met with the Bd to discuss building codes. Bd directed Aud Lamb to contact Hughes Co & draft a similar ordinance for building codes before the next meeting on Jan 5th.

EXECUTIVE SESSION: Motion by Pullman, seconded by Fanger to go into Executive Session. Unanimous vote aye. Motion by Pullman, seconded by Fanger to come out of Executive Session SDCL 1-25-2(1). Unanimous vote aye.

PLANNING & ZONING BD: Schmahl informed the Bd of Joe Warner's term ending. He no longer wishes to be on the Bd. Richards will contact a few people to see if they are interested.

HUGHES COUNTY JAIL: Motion by Zebroski, seconded by Richards to approve the 2016 Hughes County Jail contract. Unanimous vote aye.

HIGHWAY: Terry Wolforth met with the Bd. Load limits will remain the same for 2016 as 2015 at 6 ton per axle or 80,000 gross. Wolforth requested permission to purchase a rock bucket in the amount of \$1480 & a loader bucket in the amount of \$3500 for the telehandler. He informed the Bd that he had room in his equipment budget. Motion by Fanger, seconded by Richards to allow purchases. Unanimous vote aye.

CONTINGENCY TRANSFER: Moved by Fanger, seconded by Richards to approve the requested contingency transfer. Unanimous vote aye.

RESOLUTION NUMBER 2015-27
CONTINGENCY TRANSFER

WHEREAS, insufficient appropriation was made in the 2015 adopted budget for the following departments to discharge just obligations of said appropriations; and

WHEREAS SDCL 7-21-32.2 provides that transfers be made by resolution of the board from the contingency appropriation established pursuant to SDCL 7-21-6.1 to other appropriations;

THEREFORE BE IT RESOLVED that the appropriation be transferred from the contingency budget to the following department budgets: Commissioners 101-111-422.00 \$194.19, 101-111-415.00 \$2,539.66; Auditors 101-141-415.00 \$1,707.28, 101-141-426.05 \$853.58, 101-141-426.07 \$422.76; States Attorney 101-151-415.00 \$2,424.71; Jail 101-212-422.00 \$265.30, 101-212-424.00 \$6,480.00, 101-212-426.05 \$16.12; Mental Illness 101-445-422 \$188.25; Planning & Zoning 101-711-421.00 \$13.00, 101-711-422.00 \$1,784.78, 101-711-423 \$449.64, 101-711-424 \$171.00, 101-711-428.10 \$22.09

Commissioner Pullman moved to adopt the resolution and Commissioner Fanger seconded the motion.

Voting Aye	Voting Nay
Floyd	None
Richards	
Pullman	Absent and Not Voting
Fanger	None
Zebroski	

Motion passed and resolution adopted this 29th day of December, 2015.

Attest: (Seal)

s/Susan Lamb, Auditor

ASSIGNED FUNDS: Moved by Richards, seconded by Floyd to move \$100,000 from unassigned General Funds to assigned General Funds for future building improvements. Unanimous vote aye.

OPERATING TRANSFER: Moved by Zebroski, seconded by Pullman to approve operating transfer of \$2,293.26 to 911 Fund. Unanimous vote aye.

BONUS: Moved by Richards, seconded by Zebroski to approve a \$3,000 bonus for the highway superintendent. Unanimous vote aye.

SULLY COUNTY BOARD OF COMMISSIONERS
DECEMBER 29, 2015

MINUTES: Moved by Zebroski, seconded by Fanger to approve the minutes from the December 1, 2015 meeting. Unanimous vote aye.

WAGE RESOLUTION: Moved by Richards, seconded by Pullman to approve the Wage Resolution. Unanimous vote aye.

RESOLUTION 2015-26

2016 Wage Resolution

BE IT RESOLVED that the Sully County Board of Commissioners adopt the following wage and policy scale for Sully County Employees to be effective the first paycheck of 2016. This Resolution, when adopted, will nullify all previous wage scales.

COMMISSIONERS

SALARIED PAY RATE

William Floyd	\$7,739.94
Joe Fanger	\$7,739.94
Jerry Richards	\$7,739.94
Judy Pullman	\$7,739.94
Beverly Zebroski	\$7,739.94

SALARIED PERSONNEL

Helen Jane Paxton, Treasurer	\$35,053.95
Peggy Johnson, Register Of Deeds	\$36,195.48
Terry Wolforth, Highway Supt	\$51,008.05
Susan Lamb, Auditor	\$35,839.71
Curt Olson, Emergency Management Director	\$6,210.28
Emily Sovell, States Attorney	\$39,536.92
Bill Stahl, Sheriff	\$54,750.64
Karen Wilcox, Director of Equalization	\$43,113.92
Janet Schmahl, GIS/911 Addressing/Planning & Zoning Administrator	\$37,163.81

HIGHWAY DEPARTMENT

HOURLY PAY RATE

Tony Bender	\$18.48
Robert Brown	\$18.61
Keith Garrigan	\$17.84
Edward Hauser	\$17.82
Stewart Hyde	\$18.76
Ron LaFurge	\$18.73
Rodney Mennenger	\$17.11
Kevin Paxton	\$17.93
J.J. Schall	\$18.98
Charles Weischedel	\$18.60
Warren Wilson	\$18.33
Permanent - 0-6 Months	\$17.11
Permanent – 6 months (\$.55 per hour increase)	\$17.66
Temporary	\$12.00

CLERICAL

Rory Mennenger, Deputy Auditor	\$15.77
Lynette Murphy, Deputy Treasurer	\$15.02
Amanda Tennant, Hwy Secretary	\$14.46
Rochelle Stephens, States Attorney Secretary	\$14.24
Arlys Glanzer, Deputy ROD	\$14.24
Permanent (1040 Or More Hrs/Yr) 0-6 Months	\$13.36
Permanent (1040 Or More Hrs/Yr) 6 months (\$.85 per hour increase)	\$14.21
Permanent/Part-time (1040 or More Hrs/Yr) 0-6 Months	\$13.36
Permanent/Part-time (1040 or More Hrs/Yr) 6 months (\$.85 per hour increase)	\$14.21
Permanent/Part-time (More than 1040 but less than 1355)	\$13.36
Permanent/Part-time (More than 1040 but less than 1355)	\$14.21
Temporary (Less Than 1040 Hrs/Yr)	\$10.45

CUSTODIAL PERSONNEL

Sheila Ring, Custodian	\$18.33
Assistant Courthouse Custodian	\$10.56

DEPUTY SHERIFF

SULLY COUNTY BOARD OF COMMISSIONERS
DECEMBER 29, 2015

Curt Olson & 911 Coordinator	\$19.06
Jesse BlackElk	\$18.09
Permanent (1040 Or More Hrs/Yr 0-6 Months) Certified	\$17.56
Permanent (1040 Or More Hrs/Yr) 6 month (\$.55 per hour increase)	\$18.11
Permanent (1040 Or More Hrs/Yr) 0-6 Uncertified	\$17.10
Permanent (1040 Or More Hrs/Yr) 6 month (\$.55 per hour increase)	\$17.65
Temporary (Less Than 1040 Hrs/Yr) Certified	\$16.60
Temporary (Less Than 1040 Hrs/Yr) Uncertified	\$15.06
<u>WEED & PEST</u>	
Paula Barber, Weed Supervisor	\$15.67
<u>SENIOR CITIZENS TRANSIT BUS</u>	
Part Time Bus Drivers	\$10.00
<u>CORONER</u> (Per Case)	
Jane Pitlick	\$65.00
<u>BOARD MEMBERS</u> (Per Meeting Attended)	
Weed & Pest	\$50.00
Planning & Zoning	\$50.00

All full-time employees are eligible for longevity pay which will vary based on years of service. Longevity pay is approved by County Commission Board and is a part of the adopted Sully County personnel handbook.

All wage scales are subject to amendment and change by the Board of County Commissioners at any time upon proper resolution.

Commissioner Richards moved to adopt the resolution and Commissioner Pullman seconded the motion.

VOTING AYE

VOTING NAY

Floyd

None

Zebroski

Fanger

Pullman

ABSENT AND NOT VOTING

Richards

None

Motion passed and resolution adopted this 29th day of December, 2015

ATTEST: (seal)

s:/Susan B. Lamb, Sully County Auditor

WAGE INCREASE: Aud Lamb informed the Bd that Rory Mennenger will begin her 13th year on January 1st and will receive a \$.20 an hour increase.

PERFORMANCE REVIEW: Bd instructed Aud Lamb to schedule reviews during the next mtg on January 5th.

FUEL QUOTES: The following are the fuel quotes received for the month of Jan & approved by the Bd. Sovell Oil-unleaded fuel-1.95; diesel # 1-1.72; diesel #2-1.45. A monthly inventory listing was also reviewed of fuel used by the Co in the month of Dec.

WELFARE CONTRACT: Motion by Zebroski, seconded by Fanger to continue Welfare Contract with Brown County. Unanimous vote aye.

PERSONNEL POLICY: Motion by Fanger, seconded by Richards to approve changes suggested by Personnel Policy Board to current Sully Co Personnel Policy manual. Unanimous vote aye.

CLAIMS: Moved by Pullman, seconded by Zebroski to approve the following claims. Unanimous vote aye.

3D Specialties 2069.26 Supl, A & B Business 1924.40 Supl, Aaron Swan & Assoc 270.00 Prof Serv, All Around Graphix 45.00 Supl, AT&T Mobility 50.86 Phone, Auto Body Specialties 70.08 Supl, Barber Farm Service 259.35 Supl, Brosz Engineering 11782.50 Prof Serv, Howard Brown 7524.00 Supl, Butler Machine Co 17843.76 Reprs & Maint, Capital One Bank 1702.11 Supl, Century Link 163.24 Util, Cole Papers 375.08 Supl, Connecting Point/Ultra 160.00 Prof Fees, Dakota Oil 355.79 Supl, Don's Food Center 13.19 Supl, Farnam Genuine Parts 420.95 Supl, Grossenburg Implement 487.43 Supl, Hughes Co Finance Officer 12475.63 Approp, Inland Truck Parts 781.53 Supl, Inmans Water Technologies 9.00 Rent, Peggy Johnson 17.48 T&C, Lamb Chevrolet & Impl 451.72 Supl, Lamb Discount Supply 917.72 Supl, Lamb Motor Co 776.38 Supl, Susan Lamb 17.48 T&C, Brenda Lounsbury 60.00 Prof Serv, McLeod Printing 39.37 Supl, Mid-Dakota Rural Water 98.00 Util, Morris 1566.15 Supl, Northern Plains Co-op 1916.25 Util, Northern Safety Co 172.66 Supl, Nye Lumber 34.00 Supl, Oahe Electric Co-op 408.09 Util, Oahe Glass 3500.00 Reprs, Onida Electric 1689.11 Reprs & Maint, Onida Watchman 454.10 Publ, Pheasantland Industries 629.07 Reprs, Postmaster 45.00 Rent, Sheila Ring 734.08 T&C, Rockmount Research & Alloys 828.65 Supl, Runnings Farm & Fleet 49.99 Supl, Rural Health Care 600.00 Approp, Schueller Law, Prof. LLC 249.93 Prof Serv, SD Dept of Trans 1562.46 Prof Serv, SD Federal Property Agency 3500.00 Equip, SD Assoc of Assessing Officers 50.00 Supl, Servall Uniform/Linen Co 291.85 Rent, Sheehan Mack Sales & Equip 294.72 Supl, Siebrasse Law Office P.C. 772.31 Attny,

SULLY COUNTY BOARD OF COMMISSIONERS
DECEMBER 29, 2015

Sovell Oil 3175.22 Util, Sovell Law Office 200.00 Util, Venture Communications Co-op 1313.96 Phone, Verizon Wireless 595.71 Util, Vilas Health Care 37.43 Supl, West Payment Center 282.30 Books, Western Communications 150.00 Rent, Karen Wilcox 647.43 Supl, WW Tire Service 4352.31 Supl,

NOV WAGES Salaries by Office: Comrs 5,441.90; Aud 8,128.17; Treas 6,806.74; States Attny 7,516.31; Cthse 4,574.63; DOE 4,787.73; ROD 5,749.73; GIS 802.22; Sheriff 13,799.38; W&P 2,879.26; P&Z 3,617.68; Hwy 57,178.64; Emg Mgt 636.34.

NEXT MTG DATE: The next mtg date will be Jan 5, 2016.

ADJOURNMENT: There being no further business, Chairman Floyd declared the mtg adjourned.

Susan Lamb, Sully County Auditor

Approved

William Floyd, Chairman